

Services provided by the Palais des congrès de Paris

Please be advised that surcharge of 10% will be applied to all orders received after 20 October 2010.

No claims will be accepted after the exhibition.

All orders to the Palais des Congrès de Paris are to be made on line

<http://www.viparis.com/epex>

A customer identification number is required. Please register to receive your personal customer id number by e-mail. This number will enable you to place your orders for any event you will be taking part in in any VIPARIS venue.

After you have registered and logged in, please select the venue (PALAIS DES CONGRES DE PARIS) and the name of the Event. You can then place your orders on line.

For further information on the services described below, please do not hesitate to contact:

Olivier TEILLET

E-mail: olivier.teillet@viparis.com

Tel: + 33 (0)1 40 68 15 25

Fax: + 33 (0)1 40 68 15 26

1 – ELECTRICITY SUPPLY

The rental of your stand includes the electricity supply during the **installation and dismantling periods** and during the **opening hours of the Exhibition**, in single-phase 220V/50Hz current, with a 3kW junction box equipped with 3 outlets.

If you require higher wattage, you will be charged only the wattage above 3kW. **Higher wattage current is three-phase 380V/50Hz + neutral.** Any additional junction box you may order will be billed in full.

Electrical installations beyond the junction box are not carried out by the Palais des Congrès de Paris, but by the stand contractor and/or decorator under the supervision and sole responsibility of the exhibitor. For safety reasons, each junction box can only supply one stand.

Characteristics of the switch box included in the rental of your stand:

1 to 3 kW – **box fitted with 3 outlets**

RECOMMENDATION: do not forget to bring the necessary accessories (in conformity with the "fire safety precautions" document p. 11 § 3). We recommend that you use a 24-hour power supply for equipment such as refrigerators, computers, high-tech devices, etc.

2- TELEPHONE CONNECTION

Banking card machines and electronic payment devices may also be connected to the analogue lines (dial 0).

3 – LEASED LINES A France Télécom Numéris ISDN line may be used to connect your computer to the internet, provided that your computer is equipped with a Numéris card.

4 – LASER FAX MACHINE RENTAL

The rented equipment is under the exhibitor's responsibility. Unreturned, lost or damaged fax machines will be charged 1,000 Euro.

5 – INTERNET ACCESS

A – Secure Internet access via the local Palais des Congrès network

It is the exhibitor's responsibility to set the parameters.

Connections between stands are strictly forbidden.

B – E-mail address

C – ADSL line

D – Secure ADSL Line

7 – WATER SUPPLY Available only in specific areas of the Paris, Neuilly and Ternes halls located on LEVEL ONE.

8 – RECEPTIONISTS

The Palais des Congrès can provide you with bilingual/trilingual receptionists and/or demonstrators. For any specific request, **please contact the Palais des Congrès.**